

RENEWAL OF PASSPORT (passport releasing 6-8 weeks):

1. By appointment (<https://philembassy.nz/appointy.com/>), please bring email or print confirmation
2. Personal appearance,
3. Duly accomplished e-Passport/Passport application form (<https://www.philembassy.org.nz/download>)
4. Original Passport and Copy Passport (data page)
5. Identification Certificate (Citizenship retention & reacquisition) if Dual Citizen
6. Courier Bag Signature required (within NZ if residing in NZ/ International courier if residing outside NZ)
7. Payment should be cash/bank check (payable to Philippine embassy) or please refer to our consular fees (<https://www.philembassy.org.nz/consular/schedule-of-fees>)
8. Additional requirement if Minor (below 18):
 - a. Copy of Parents Passport
 - b. PSA (NSO) Birth Certificate or Report of Birth (if born in New Zealand, Cook Islands, Fiji, Samoa or Tonga)
 - c. Personal appearance of either parent (as stated in the Birth Certificate)
9. If First time applicant: PSA (NSO) Birth Certificate or Report of Birth (if born in New Zealand, Cook Islands, Fiji, Samoa or Tonga)
10. If Married, PSA (NSO) Marriage Contract; If married abroad/ outside the Philippines, Report of Marriage
11. Passport applicants must wear a shirt with collar for data capturing purposes (photo)
12. In case of annulment, marriage contract with annotation of nullity of marriage
13. In case of death of spouse, PSA (NSO) death certificate
14. Any documents that may be required by the Philippine Embassy

Note: The Philippine Embassy assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted.

SAMPLE:



Passport form / overseas voting registration / courier bag signature required

LOST PASSPORT OR LOST E-PASSPORT (RELEASING PASSPORT 8-12 WEEKS PLUS 15 DAYS WAITING PERIOD)

1. By appointment (<https://philembassynzl.appointy.com/>), please bring email or print out confirmation
2. Personal appearance
3. Duly accomplished e-Passport/Passport application form (<https://www.philembassy.org.nz/download>)
4. Original and copy of PSA or NSO Birth Certificate
5. If married, Original and copy of PSA/ NSO Marriage Contract or Report of Marriage (if married in New Zealand, Cook Islands, Fiji, Samoa or Tonga)
6. Affidavit of Lost (original with stamp of Justice of Peace)
7. Police report (original)
8. Copy of Lost passport
9. Courier Bag (Signature required)
10. Passport applicants must wear a shirt with collar for data capturing purposes (photo)
11. Payment should be cash/bank check (payable to Philippine embassy) or please refer to our consular fees (<https://www.philembassy.org.nz/consular/schedule-of-fees>)
12. Additional requirement if Minor (below 18):
 - a. Copy of Parents Passport
 - b. PSA (NSO) Birth Certificate or Report of Birth (if born in New Zealand, Cook Islands, Fiji, Samoa or Tonga)
 - c. Personal appearance of either parent (as stated in the Birth Certificate)
13. In case of annulment, marriage contract with annotation of nullity of marriage
14. In case of death of spouse, PSA(NSO) death certificate
15. Any documents that may be required by the Philippine Embassy

Note: The Philippine Embassy assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted.