

## **REQUIREMENTS FOR REPORT OF DEATH:**

1. By appointment (<https://philembassynzl.appointy.com/>), if submitted personally (please bring email or print out confirmation) or by courier/mail
2. Civil Registry and Legalization Application Form (<https://www.philembassy.org.nz/download>) - 1
3. Report of Death Form (<https://www.philembassy.org.nz/download>) - 3 original copies
4. Death Certificate - original and 3 copies
5. Medical certificate - original and 3 copies
6. Certificate of No Infectious Disease – 3 copies
7. If cremated, Certificate of Cremation – 3 copies
8. Passport – 3 copies
9. Payment should be cash/bank check (payable to Philippine embassy) or please refer to our consular fees (<https://www.philembassy.org.nz/consular/schedule-of-fees>)
10. Prepaid courier bag signature required

## **REQUIREMENTS FOR CONSULAR MORTUARY CERTIFICATE:**

1. Death Certificate - original and 1 copy
2. Medical certificate - original and 1 copy
3. Certificate of No Infectious Disease – 1 copy
4. If cremated, Certificate of Cremation – 1 copy
5. Passport – 1 copy
6. Flight details
7. Name and address of consignee
8. Payment should be cash/bank check (payable to Philippine embassy) or please refer to our consular fees (<https://www.philembassy.org.nz/consular/schedule-of-fees>)
9. Prepaid courier bag signature required

*Note: The Philippine Embassy assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted.*